

Writers' Guild of Alberta Banff Retreat, February 15 – 24, 2019

Note that registration is on a first come, first served basis, provided that registrations are received on or before **Thursday, December 13, 2018**. The WGA will confirm your successful registration by email. Should your registration be accepted, you confirm to the following terms:

Confirmation of Acceptance. *Please read carefully before signing.*

- I agree to the terms of acceptance as outlined by the coordinator of this program.
- Banff Centre for Arts and Creativity is granted the right, in perpetuity, to publish, record and/or exhibit in photo, audio, video, or any other medium (currently existing or hereafter devised), performances, exhibitions, and/or residency activity in which I appear/participate for the purposes of Banff Centre archival, marketing, publicity, promotional, educational, and public relations purposes. Rights for for-profit commercial use of photographs and recordings not mentioned above will be negotiated separately.
 - Tick here if you do **NOT** grant permission for the Banff Centre to publish, record and/or exhibit in photo, audio, video, or any other medium (currently existing or hereafter devised) performances, exhibitions, and/or residency activity in which you appear/participate for the purposes stated above, and use photographs in which you or your work appear for the purposes stated above.
- I agree to have valid provincial medical insurance for the duration of my Residency. Banff Centre is not responsible for any of my personal health care costs.
- I understand that Banff Centre is a post-secondary institution under the terms of the Post- Secondary Learning Act, Revised Statutes of Alberta and that, through my participation in the above program(s) I may receive a T2202a (Tuition Tax Credit) form for this fiscal year.
- Regardless of billing instructions, I acknowledge all charges as personal indebtedness. I accept that I am responsible for any meal charges in excess of my assigned meal plan. I authorize the use of the deposit or credit card on my file to cover these charges. If no deposit or credit card is available, or I choose not to pay by credit card, it is my responsibility to make immediate payment upon request.
- I understand that for enquiries about the collection and use of this information, or to remove my name from the mailing list, I will contact the Office of the Registrar.
- I consent to the release of my personal information to Banff Centre and Statistics Canada as part of The Statistics Act (Canada), and to Alberta Advanced Education to meet reporting requirements and for statistical, funding, planning or research purposes.
- I agree that Banff Centre may take disciplinary action, up to and including dismissal, if my conduct is in breach of institutional policy, the law, and/or to mitigate risk to the community. Guiding principles are found in the Participant Code of Conduct Arts Programming.

I affirm that all the information is complete and accurate, and that any work presented represents the achievement of my creative effort. I certify that the information I have provided is true and complete in all respects and that no relevant information has been withheld.

Signature of Participant

Date

Print Name

Please return signed page to:

Email: mail@writersguild.ca Fax: 780.422.2663 (attn. WGA)

Mail: The Writers' Guild of Alberta, 11759 Groat Road NW, Edmonton, AB, T5M 3K6

This information is collected under the authority of the Post-Secondary Learning Act, Revised Statutes of Alberta. This Act mandates the programs and services offered by Banff Centre for Arts and Creativity. The information you provide here will be protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act. For inquiries about the collection and use of this information, please contact the Registrar, Office of the Registrar, Banff Centre for Arts and Creativity, PO Box 1020, Stn# 28; Banff, Alberta T1L 1H5; 403.762.6180.

This information is required for the participant database and ensures that your participant records at Banff Centre for Arts and Creativity and the Writers' Guild of Alberta are accurate.